



Climate Smart Services is an ecosystem management and commodity marketing firm. We offer full assessment, planning, marketing services, ecosystem management, and specific consulting and service delivery tailored to unique components in each client's diverse ecosystem needs.

We are currently seeking a full-time Accountant to execute daily full-cycle accounting operations.

Under the supervision of the Financial Controller, the duties and responsibilities of the Accountant include, but are not limited to, the following:

- Responsible for medium to complex accounting activities associated with maintaining ledger accounts and for developing financial statements and reports;
- Reviews and/or processes billing/invoicing and enters data into the accounting databases;
- Submits cash applications to the vouchers/invoices;
- Researches and resolves accounts receivable issues;
- Collects, records, and posts payroll hours in Ceridian and the accounting software
- Analyzes records of financial transactions to determine accuracy and completeness of entries within a project accounting basis;
- Closes month-end accounting books, reconciles balance sheet and profit and loss statement;
- Prepares draft income statement, balance sheet and various other accounting statements or financial reports for management reference and external accountant;
- Analyzes accounting variances and prepares variance explanation reports;
- Prepares and/or reviews projections of accounting data to show effects of proposed changes on income and financial condition;
- Examines financial statements and documents for conformance with accounting requirements and principles;
- Creates month-end accounting entries and reconciles discrepancies; posts to general ledger and reviews variances to budget;
- Reads and interprets contracts, legal documents, and other agreements;
- Records complex business transactions in the general ledger;
- Participates in system setup, conversions or enhancements as directed; and
- Provides monthly and ad-hoc reporting to management.

The successful candidate will possess the following qualifications:

- Post-secondary education in Accounting, Finance, or a related field;
- Minimum Two (2) years' relevant professional accounting experience;
- CPA designation or actively nearing completion;
- Comprehensive knowledge of Generally Accepted Accounting Principles (GAAP) and Financial Accounting Standards Board (FASB) regulations;
- Experience in accounting within a construction or project environment is an asset
- Ability to calculate intermediate to advanced figures such as percentages, revenue sharing and/or commissions;
- Conducts intermediate to advanced financial analysis;
- Advanced understanding of accounting and bookkeeping concepts;
- Ability to assist with budget and forecast preparation;
- Strong problem solving, analytical and quantitative skills; and



- Advanced skills in MS Office Suite applications with the ability to design and produce various ad-hoc reports.

The position offers a competitive employment package and compensation commensurate with experience in a friendly and collaborative work environment. Climate Smart Services operates within a hybrid work model, allowing for both at-home/remote work and in-office work, with its main office located in Prince Albert, SK.

Kindly forward your resume and cover letter via email to recruitment@e2rsolutions.com

Climate Smart Services is strongly committed to Diversity, Equity and Inclusion and champions creating a healthy, accessible, and rewarding work environment which highlights employees' unique contributions to our company's success.

We welcome applications from all, including equity-deserving groups such as Indigenous peoples and visible minorities, to help us build a diverse workforce which reflects the diversity of our customers, and communities, in which we live and serve. For those with disabilities, reasonable accommodations can be provided at any stage of the interview process upon request.

Climate Smart Services thanks all candidates for their interest; however only those selected to continue in the process will be contacted.

For more information, check us out online at <http://climatesmartservices.ca/>

